

# Point Mallard Expo Center Rental Agreement

Current Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (C) \_\_\_\_\_ (H) \_\_\_\_\_ (W) \_\_\_\_\_

Email: \_\_\_\_\_

DATE TO BE RENTED: \_\_\_\_\_ TIME: \_\_\_\_\_

The Point Mallard Expo Center (open air pavilion) is a 100 ft. x 250 ft., lighted, covered area with a concrete floor. Six electrical outlets are available in the southeast corner of the pavilion. Additional electrical outlets are available on the east side of pavilion. There are approximately 75 picnic tables provided (more may be available upon request for a fee). **There is an additional \$10.00 per table fee for any requested moving of tables (Minimum of 5 tables required).** The public restrooms located at the Expo are not exclusive to the renter(s) and the entire area is handicap accessible. We ask that you please leave the picnic tables in the condition that you found them (no writing, cutting, drilling, stapling, etc.). If you must use decorations, tape is allowed as long as it is removed after your event. Any school function must be accompanied by 2 off duty police officers. Proof of such officers must be shown in writing from the officers. Rental ends at 10pm unless a noise ordinance permit has been obtained from City Hall. For any other requests, please contact the Group Sales Office at 256-341-4904 or 256-341-4829.

The Point Mallard Expo Center is maintained by Point Mallard Park Staff. Trash receptacles are provided and we ask that you dispose of all trash before leaving the area. If needed, a large dumpster is located beside the Ice Complex. It is the renter's responsibility to leave the Expo and the surrounding area as they found it.

Lessee shall also maintain in force and effect during the term of this lease and any extensions thereof, a general policy of liability insurance, naming lessor City of Decatur, Alabama and lessee as named insureds in an amount not less than one million dollars (\$1,000,000.00). When renting the EXPO IN CONJUNCTION WITH A WATER PARK PARTY: liability insurance is only required if using a third party rental company to provide additional amusement, activities, inflatables, etc.

The Point Mallard Expo Center is an open-air facility; therefore, Point Mallard is not responsible for insect control.

**A NON-REFUNDABLE RENTAL FEE OF  
\$300.00 PER DAY  
IS DUE UPON COMPLETION OF THIS CONTRACT**

(Point Mallard offers a special rental fee of \$200 for non-profit organizations  
this does not include family reunions or other personal/group parties)

**Mailing address: Point Mallard Park • 2600C Point Mallard Drive, Decatur, AL 35601**

**Physical address: 2901 Point Mallard Circle Decatur, AL 35601**

(256)-341-4829

**Signature:** \_\_\_\_\_

This signed rental agreement and non-refundable payment confirms your reservation.

**FOR OFFICE PERSONNEL ONLY**

Rental Fee Paid \$ \_\_\_\_\_ Date payment received: \_\_\_\_\_

Check # \_\_\_\_\_ Cash \_\_\_\_\_ Visa \_\_\_\_\_ MC \_\_\_\_\_

Signature of Park Staff: \_\_\_\_\_

(2023)